

The Ministry Council of the Cumberland Presbyterian Church is currently accepting applications for the position of Communications Ministry Team Leader. The position is housed in the denominational headquarters (Center) in Memphis (Cordova), Tennessee. The CMT Leader must be active within a local congregation of the Cumberland Presbyterian Church or Cumberland Presbyterian Church in America.

Process: Applicants must submit a **complete** application packet in order to be considered. A *complete* application packet includes:

1. Completed and signed online application form ([click here](#));
 - a) *Note that at present, we are unable to process applications in an iOS environment, so please fill the application out in a Windows environment; you must have Acrobat Reader installed on your computer; [click here to download and install a free copy of Reader](#)*
 - b) *After accessing the application, you must download it to your local Windows computer to fill it out*
 - c) *When you complete the form, click the "Submit" button in the upper right hand corner of the form and follow the instructions that appear; Adobe Reader will forward your application to the appropriate mailbox*
2. Current Resume; and
 - a) *Emailed resumes must be sent to applications@cumberland.org with the subject line "Resume: CMT Leader"; failure to properly identify your email in this way may delay, or even jeopardize your application process*
3. Three letters of recommendation describing the candidate's professionalism, leadership, creativity and Call. Current Denominational Center staff members and Ministry Council members may NOT provide letters of recommendation.

Applicant must be a member of the Cumberland Presbyterian or Cumberland Presbyterian Church in America.

If you choose to send the completed application and required documentation directly (i.e., circumventing the automatic submission button on the form) please email all to applications@cumberland.org.

DEADLINE: Complete application packets must be received no later than NOON (Central Standard Time) on Friday, April 13, 2018. Please note that the Denominational Center closes at Noon (Central Standard Time) on Fridays.

An Interview Panel will conduct initial phone interviews of qualified candidates in April/May 2018. Following these interviews, individuals whom the Panel desires to interview in person will come to the Denominational Center or other location for a second interview in mid-May. Ideally, the successful candidate will begin work in June 2018, following satisfactory completion of a background check.

In addition to the job description ([click here](#)), the following position competencies will be important:

- Visionary, creative thinker
- Patience in working with those for whom technology is not a familiar tool
- Excellent communicator, both verbally and written
- Highly self-motivated, able to work alone and with the team
- Able to maintain confidentiality
- Possess a creative, positive attitude toward our denomination

Benefits: The Ministry Council of the Cumberland Presbyterian Church offers medical, dental, life, and disability insurance plans, a retirement plan and vacation/sick leave. Some compensation for moving allowance may be available.